

PILGRIM CONGREGATIONAL UNITED CHURCH OF CHRIST

125 S. Pennsylvania Avenue, Lansing, MI 48912

Phone: (517) 484-7434 ~ Fax: (517) 484-7496

E-mail: office@pilgrimucc.com

INITIAL WEDDING REQUEST QUESTIONNAIRE

Bride's Name	
Address	
Phone	
Email	

Groom's Name	
Address	
Phone	
Email	

Proposed Date(s) for Wedding	
Proposed Time	
Size of Wedding Party	
Number of Guests	

Will your reception be held at the church? Yes No

Do you plan to hold a rehearsal? Yes No

Proposed Date & Time of your rehearsal: _____

Note: If the size of the wedding is over 50 people, a rehearsal is required.

The church prefers to have our Senior Minister perform all weddings that are held at the church. If you desire to use a different officiant for your wedding, that person should be authorized under Michigan law to solemnize marriages. Using a guest officiant requires approval by our Senior Minister.

Would you like Pilgrim's minister to perform your wedding ceremony? Yes No

If Pilgrim's minister will perform your wedding, a minimum of three counseling sessions are required.

Will you agree to three counseling sessions? Yes No

If there is someone else you would like to officiate at your wedding - either in addition to or instead of our Senior Minister - please provide that person's name and church affiliation.

Name (with Title): _____

Affiliation: _____

There are costs associated with the use of our facility and for custodial services for the day of the wedding.

Are you in agreement with these costs? Yes No

There is an additional cost of \$50 for the custodian to unlock/lock the building for the rehearsal.

Are you in agreement with this additional cost? Yes No

Our building is handicap accessible. If you will need the handicap accessible door turned on for any of your guests, the custodian will need to be made aware.

Will you need the handicap door? Yes No

If you are not already members of Pilgrim Congregational United Church of Christ, are you interested in learning more about becoming members of Pilgrim? Yes No

Do you have any special requirements or other needs for your wedding? If so, what are they?

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Costs Associated with Wedding Services
and the Related Use Of Our Church Facilities

For **Non-members** of Pilgrim Congregational United Church of Christ:

Sanctuary	\$300
Chapel	\$150
Parlor	\$100
Parish Hall	\$200
Kitchen	Fewer than 50 guests: \$75 50 - 100 guests: \$175 More than 100 guests: \$250
Organist	Organist: \$150 Organist with Soloist: additional \$15 (Please note that special rules apply regarding the use of our church organ, and our church organist has first right of refusal to play at all services.)
Custodian	Opening and closing building: \$50 Custodian staying on site: \$100
Minister	\$300

For **Members** of Pilgrim Congregational United Church of Christ:

Sanctuary	No set amount, but donations accepted.
Chapel	No set amount, but donations accepted.
Parlor	No set amount, but donations accepted.
Parish Hall & Kitchen	No set amount, but donations accepted.
Organist	Organist: \$150 Organist with Soloist: additional \$15 (Please note that special rules apply regarding the use of our church organ, and our church organist has first right of refusal to play at all services.)
Custodian	Opening and closing building: \$50 Custodian staying on site: \$100
Minister	No set amount, but donations accepted.